

INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION, GUWAHATI

INDUCTION PROGRAMME ON 19TH OCTOBER 2020

Orientation video will be premiering on our YouTube channel "IHM GUWAHATI VIDEOS". The Link for the same is shared below:-

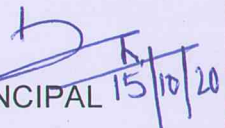
<https://www.youtube.com/channel/UCsoyozK3-wLU09xBwSb8qrw>

Subscribe our channel for further updates

ONLINE THEORY CLASSES FOR 1st SEM B.Sc (H & HA) for the Batch 2020 – 2021

Instructions to the students:-

1. Online classes will begin from 20th October 2020.
2. Classroom codes/Id for every subject from 20th October 2020, Tuesday onwards is attached along with the mail.
3. Students must have or create their 'Gmail' account with their correct user name (full name) for Google Classroom app and Google Meet app
4. Students with their nick names/pet names will not be permitted for online classes. If names of the students are not matching as per our records will not be permitted too.
5. Students who will access mobile will need to Install
 - a) Google Classroom app
 - b) Google Meet app
 - c) Wise App
6. Students need to mute their Audio and Video while attending the class. Students should ensure that they are attending the online classroom at quite environment. They may unmute only as per the request of their concerned faculty.
7. Indecent behaviour during the online classes will result in **strict action** via authorities.
8. Students should dress well in formals.
9. Students have to join 10-15 minutes before the start of the class.
10. Time table is attached along with the mail.
11. For further details regarding online classes contact:
Mr. Daivik Mishra = +91 - 9567493441


PRINCIPAL 15/10/20

| S.No | Name of the Subject | Name of the Faculty | Classroom and app for which online classes will be conducted | Code/ID |
|------|--|---------------------------|--|-----------|
| 1 | FOUNDATION COURSE IN FOOD PRODUCTION - I | Ms. DAKKSHA MADAN | Wise App | 240976522 |
| 2 | FOUNDATION COURSE IN FOOD & BEVERAGE SERVICE - I | Mr. VIKRAM SINGH | Wise App | 161622010 |
| 3 | FOUNDATION COURSE IN FRONT OFFICE - I | Mr. DAIVIK MISHRA | Wise App | 621800664 |
| 4 | FOUNDATION COURSE IN HOUSEKEEPING- I | Mrs. PRIYANKA S. BORGHAIN | Google classroom, Google meet | zforhgq |
| 5 | HOTEL ENGINEERING | Mr. ANIL KORIYA | Google classroom, Google meet | zume3ze |
| 6. | NUTRITION | Ms. SRIJANI CHATTERJEE | Google classroom, Google meet | enhfczh |
| 7 | APPLICATION OF COMPUTER | Mr. BISWA KAMAL KASHYAP | Google classroom, Google meet | c4rseez |

To install & access Google Classroom and Google meet

For Mobile users

1. Install **Google Classroom** and **Google meet** apps
2. Login to the **Google classroom**
3. Click '**Join class**' by clicking '+' sign
4. Enter the classroom code of a particular subject
5. Similarly for every subject click Join class and enter the codes to join the classrooms

At the time of joining the class as per the time table

1. Go to the **Google classroom**
2. Click on the classroom folder for which you are having the class
3. '**Google meet**' link will be provided to you on that particular class room folder
4. Click on that link and you will join the class automatically through '**Google Meet**'

For Desktop/Laptop users

1. Login to your **'Gmail account'**.
2. Click on **'Google classroom'** by clicking on Google app options-second button left from top right corner.
3. Click **'Join class'** by clicking **'+'** sign (third button left from top right corner)
4. Enter the classroom code of a particular subject.
5. Similarly for every subject click Join class and enter the codes to join the classrooms.

At the time of joining the class as per the time table

1. Go to the **Google classroom** the same way from login in to your Gmail account.
2. Click on the classroom folder for which you are having the class.
3. **'Google meet'** link will be provided to you on that particular class room folder.
4. Click on that link and you will join the class automatically through **'Google Meet'**.

To install & access Wise App

For Mobile Users

1. Install **'Wise App'** in your phone.
2. Click **'start'**.
3. Enter your **'phone no'**.
4. Enter **'OTP'**.
5. Write your full name properly.
6. Click on **'student profile'**.
7. Click **'next'**.
8. Enter particular subject's class code/id and click **'enroll'**.
9. Similarly for every subject click **'+'** sign, Join class by entering classroom ID/codes and by clicking Enroll.

At the time of joining the class as per the time table

1. Go to Wise App & click to the particular classroom folder.
2. Click **'Join live'** class.
3. Note – If it shows **'class not started'**, kindly keep on refreshing your tab till it shows **Join Live** class.

For Desktop/Laptop users

1. Go to www.wiseapp.live
2. Enter your **'phone no'**
3. Enter **'OTP'**
4. Write your full name properly
5. Click on **'student'** tab
6. Click **'submit'**
7. Click **'join class'** at top right colour green button
8. Enter particular subject's class code/id and click join class
9. Similarly Join other subjects class by using the same process as above

At the time of joining the class as per the time table

1. Go to www.wiseapp.live
2. Enter your 'phone no'
3. Enter 'OTP'
4. Click to the particular classroom folder.
5. Click 'Join live' class.
6. Note – If it shows '**class not started**', kindly keep on refreshing your tab till it shows **Join Live** class.

Institute of Hotel Management, Guwahati
Online Class Time Table
1st semester of B.Sc. in H&HA w.e.f. 20.10.2020
Session 2020-21

| Day | 09:55 – 10:50 AM | | 11:30 AM – 12-20 PM |
|-----------|---|----------------------------------|---|
| MONDAY | Hotel Engineering Mr. A. Koriya | B R E A K | Foundation Course in Food Production – I Ms. D. Madan |
| TUESDAY | Hotel Engineering Mr. A. Koriya | | Foundation Course in Front Office – I Mr. D. Mishra |
| WEDNESDAY | HOTEL Engineering Mr. A Koriya | | Foundation Course in Accommodation Operation – I Mrs. P. S. Borgohain |
| THURSDAY | Hotel Engineering Mr. A. Koriya | | Foundation Course in Food & Beverage Service – I Mr. V. Singh |
| FRIDAY | Application of Computer Mr. B. Kashyap | | Nutrition Ms. S. Chatterjee |

A B
9/10/2020

HOD

D B
9/10/20
 PRINCIPAL

Copy to: 1) Concerned members of faculty
 2) Website