

D.O. No. NCHM-10104/2/2023-ADMIN

Date: 19.06.2026

*Dear Principal,*

As you are aware, the admission process for the B.Sc. in Hospitality and Hotel Administration (B.Sc. HHA) Programme through NCHM JEE-2026 counselling is nearing completion. However, a substantial number of seats are likely to remain vacant across the affiliated Institutes of Hotel Management (IHMs).

2. With a view to maximizing seat occupancy and ensuring optimal utilization of the available training infrastructure, the National Council for Hotel Management & Catering Technology (NCHMCT) has decided to conduct Online Entrance Test (OET) based admission rounds for filling up the residual vacancies in the B.Sc. HHA Programme for the Academic Session 2026-27.

3. In this regard, the first round of OET is tentatively proposed to be conducted on 30th June, 2026, followed by a second round tentatively scheduled on 10th July, 2026. Additional rounds, if required, may be conducted depending upon the vacancy position after completion of these rounds.

4. The Council is presently developing a dedicated online admission portal for OET-based admissions. The portal shall provide the following two modes of registration:

- (i) **Candidate Login** – for candidates who wish to register directly on the portal.
- (ii) **Institute Login** – for candidates approaching the concerned IHM for assistance in registration and submission of application.

5. It is further informed that every candidate seeking admission through the OET route shall be required to pay a Registration Fee of Rs.2,000/- (Rupees Two Thousand only) at the time of registration. The Registration Fee shall be non-refundable and non-adjustable under all circumstances and shall not be adjusted against any future fee payable by the candidate.

6. In cases where registration is undertaken by the Institute on behalf of a candidate through the Institute Login, the concerned Institute shall ensure the following:

- a) A duly filled and signed physical application form is obtained from the candidate prior to entering any information on the portal.
- b) The application form must bear the recent passport-size photograph of the candidate and the candidate's signature.
- c) The candidate shall certify the correctness of all information furnished in the application form.
- d) The Institute shall retain the original signed application form and supporting documents for record, verification, audit, or inspection purposes as and when required by the Council.
- e) The Institute shall ensure that all particulars entered on the portal are exactly as furnished by the candidate and supported by documentary evidence.
- f) Any discrepancy arising due to incorrect data entry by the Institute shall be the responsibility of the concerned Institute.
- g) The Institute shall collect the Registration Fee of Rs. 2,000/- from the candidate and remit the same to the Council through the prescribed online mechanism on the portal.
- h) Institutes shall maintain proper records of all candidates registered through the Institute Login along with proof of fee collection and remittance for verification and audit purposes.

राष्ट्रीय होटल प्रबंध एवं केटरिंग टेक्नोलॉजी परिषद्  
(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)

**National Council for Hotel Management and Catering Technology**

(An autonomous body under Ministry of Tourism, Govt. of India)

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7. Further, all Institutes shall ensure thorough verification of the eligibility conditions, educational qualifications, category certificates (where applicable) and other supporting documents of the candidates before confirming admission to the B.Sc. HHA Programme. Any admission granted on the basis of incorrect, incomplete or unverifiable documents shall be the responsibility of the concerned Institute.
8. Upon declaration of the OET result and seat allotment to the candidates, the candidates shall be issued a Seat Allotment Offer Letter through the portal indicating the name of the allotted Institute. Candidates accepting the allotted seat shall be required to pay a Seat Acceptance Fee (SAF) of Rs. 20,000/- through the online mechanism on the portal. For candidates who have been registered by IHMs through Institute login, the institute shall collect this amount from the candidate and remit the same to NCHMCT through the online mechanism on the portal.
9. You are requested to initiate necessary publicity and outreach activities at your Institute level immediately so as to attract prospective candidates and maximize admissions against the available vacant seats. Institutes may utilize their websites, social media handles, local advertisements, alumni networks, schools, coaching centres and other suitable channels for dissemination of information regarding the forthcoming OET rounds.
10. Detailed guidelines regarding portal operation, login credentials, registration workflow, examination process, Institute allotment methodology, fee remittance procedures, admission timelines and other operational aspects shall be communicated separately in due course.
11. I shall be grateful if you could extend your full cooperation in ensuring the successful conduct of the OET admission process and achieving maximum possible seat occupancy in the B.Sc. HHA Programme during the Academic Session 2026-27.

*With kind regards,*

Yours sincerely,

  
(Dr. Sagnik Chowdhury)

19/06/26

To  
The Principals  
All Affiliated Institutes of Hotel Management under NCHMCT